



DEPARTMENT OF THE ARMY  
U.S. ARMY CORPS OF ENGINEERS  
WASHINGTON, D.C. 20314-1000

REPLY TO  
ATTENTION OF:

CECW-ON

OCT 27 2003

MEMORANDUM FOR COMMANDERS, MAJOR SUPPORT COMMANDS AND  
DISTRICT COMMANDS, CHIEFS, OPERATIONS DIVISIONS

SUBJECT: Fiscal Year 2004 Environment - Stewardship Expenditures - CEFMS Work  
Expenditure Codes

1. Reference EC 11-2-183 dated 31 March 2002. This guidance was used for the preparation of the **Fiscal Year 2004 (FY 04)** Civil Works – Operations and Maintenance (O&M) budget. Within that guidance, four new Work Category Codes (WCC), included in the O&M Environment – Natural Resources Accounts, were provided for FY 04:

- WCC 60417 - Shoreline Management;
- WCC 60418 - Management of Special Status Species;
- WCC 61418 - Maintaining Special Status Species; and
- WCC 60419 - Pest Management

Also provided, respectively, were the revised (from previous years' guidance) description, and title and description, for the following two O&M Environment – Natural Resources work categories:

- WCC 60411 - Management of Natural Resources; and
- WCC 60420 - Studies, and Inventories for the Environmental Stewardship Function.

For your information, a full description of each of the above WCC is provided in the Enclosure to this memorandum.

2. This memorandum is to notify you that Work Category Expenditure (WCE) codes (which correspond to the above new Work Category Codes) have now also been added to CEFMS master table for field use in tracking expenditures for categories listed in the paragraphs above. The WCE were effective as of October 1, 2003. Field offices should be able to use these numbers once they are built into their respective work break element tables. However, the work break element table must be built by the local Data Manager.

3. Please contact and coordinate with your local Data Manager to link and implement the previously described Work Category Expenditure Codes. The HQ, Natural Resources Management Branch point of contact on this matter is Ms. Denise Y. White, (202) 761-4655.

FOR THE COMMANDER:

MICHAEL B. WHITE  
Chief, Operations Division  
Director of Civil Works

Encl

O&M Environment-Natural Resources Work Categories  
Effected in the **FY 04** CW Budget EC

**WORK CATEGORY CODE 60411 - Management of Natural Resources**

WORK CATEGORY DESCRIPTION (*Revised from FY 03 Budget EC*): Management of Natural Resources and Operational Management Plans.

Includes all costs for the management and operations:

**of natural resources**, including the conservation and protection of soil, water, wetland, forest, vegetation, Federally listed endangered and threatened species, waterfowl, fish and wildlife, grasslands and range, and other resources essential to the total management of specific projects; salaries, equipment, supplies, managing areas under license or out-lease, spawning beds, fish shelters, fish and waterfowl impoundments; conducting reforestation activities, timber salvage, timber trespass surveillance, timber cruising, stand improvement, and haul road maintenance; conduct vegetation plantings, prescribed burning, fertilization, maintain riparian vegetation, establishing wildlife food plots, manipulating vegetation; conducting wildlife habitat preservation management or improvement activities; forestry and range management; establishing firelanes and conducting fire prevention; managing trails and off-road vehicles; erosion control; conducting citation authority programs outside developed recreation areas; conducting interpretive programs; and boundary surveillance and routine, recurring maintenance of boundary monumentation. This Work Category excludes costs associated with fish hatcheries and fish passage. Also, natural resources activities conducted for the enhancement of recreation areas will be charged to Work Category Code 60511;

**of Operational Management Plans**, including all costs for salaries, supplies and materials, and equipment related to the preparation and updating of Operational Management Plans and supplements. Charges may include field units that perform data collection and analysis.

**WORK CATEGORY CODE 60420 (Title Revised from FY 03 Budget EC) - Studies, and Inventories for the Environmental Stewardship Function**

WORK CATEGORY DESCRIPTION (*Revised from FY 03 Budget EC*): Natural Resources Studies and Surveys for environmental stewardship features, including Fisheries and Wildlife Development Activities.

Includes all costs of fish and wildlife studies, including fish hauling and passage analyses to meet mitigation requirements to support long-range development and modification of existing structures, applicable to a specific project and pro rata share of basin-wide fish and wildlife studies; inventorying the natural resources base; conducting surveys of fish and wildlife; performing population dynamics and other studies.

#### **WORK CATEGORY CODE 60417 (New) - Shoreline Management**

WORK CATEGORY DESCRIPTION: Includes all costs associated with managing permits issued under authority of Title 36 CFR, the Shoreline Management Program. Appropriate charges include salaries, contracts, materials, supplies, and equipment.

#### **WORK CATEGORY CODE 60418 (New) - Management of Special Status Species**

WORK CATEGORY DESCRIPTION: Includes all costs for management and operations supporting special status species. Includes cost of salaries, supplies, materials, equipment, and contracts to conserve and recover special status species such as Federally or state listed endangered, threatened, rare or sensitive species, including activities in areas under license or out-lease. Includes activities undertaken to determine the state or condition of a resource or population (e.g. surveys, inventories); and activities undertaken to establish, expand or improve a resource, population, habitat or management feature (e.g. vegetation manipulation, timber management, prescribed burning). Includes activities undertaken to increase understanding and appreciation of sensitive species (e.g. interpretive programs, signs, interpretive trails, surveillance activities, GPS/GIS mapping, marking population boundaries and exclusion zones).

Includes all costs for management and operations of Management Plans for Special Status Species. Includes cost of salaries, supplies, materials, equipment, and contracts related to the preparation and updating of management plans. Includes data collection, analysis, plan development, review and coordination.

#### **WORK CATEGORY CODE 61418 (New) - Maintaining Special Status Species**

WORK CATEGORY DESCRIPTION: Includes all costs for maintenance of resources and features supporting special status species. Includes cost of salaries, supplies, materials, equipment, and contracts to protect and maintain species of special concern such as Federal or state listed endangered, threatened, rare or sensitive species, including activities in areas under license or outlease. Includes monitoring activities undertaken to document the state or condition of an existing resource or population; and activities undertaken to maintain a resource, population, habitat or management feature (e.g. vegetation manipulation, timber management, prescribed burning). Includes activities undertaken to protect populations and individual specimens (e.g. citation authority program, surveillance activities, identifying and monitoring exclusion zones).

#### **WORK CATEGORY CODE 60419 (New) - Pest Management**

WORK CATEGORY DESCRIPTION: Includes all costs for management and operations supporting integrated pest management activities on U.S. Army Corps of Engineers civil works projects. Includes cost of salaries, supplies, materials, equipment, and contracts to control pests, eradicate invasive exotic species, control noxious weeds, and perform predator control. Includes activities undertaken to determine the state or condition of a resource or

population (surveys, inventories) impacted by pests; and activities undertaken to establish, expand or improve a resource, population, habitat or management feature. Includes activities undertaken to increase understanding and appreciation of pest management activities.

Includes all costs for management of pests to include cost of salaries, supplies, materials, equipment, and contracts related to the preparation and updating of pest management plans. Includes data collection, analysis, plan development, review and coordination.

The WCC does not include costs associated with the management and operations that support integrated pest management activities for the cost-shared Construction General funded Aquatic Plant Control (APC) Program, the Removal of Aquatic Growth (RAG) Program, and/or pest management activities taking place on military installations generated by U.S. Army Corps of Engineers Military Program initiatives.

CECW-ON

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